

**WARD 18 – NAIRN AND CAWDOR
CORE BUSINESS MEETING - ACTON NOTE**

Wednesday 4th December 2024 at 9.30am, in the Chamber, Nairn Court House

Present:

Cllr. Laurie Fraser (LF)	Finlay MacDonald (FM) - CO Property & Assets
Cllr. Barbara Jarvie (BJ)	Neil McDougall (NM) - Property Manager
Cllr. Paul Oldham (PO)	Bob Ferenth (BF)
Cllr. Michael Green (MG)	Mike Mitchell (MM)
Mark Greig (MJG) - CDM	Steven Grant (SG) - Senior Engineer
Ali Garrow (AG) – CG Project Officer	Craig Irvine (CI) - Community Works Officer
Lynne Staines (LS) - Business Support	

Attendance	Action by	Status
9.30am - Finlay MacDonald and Neil McDougall - Viewfield Museum & Access Platform		
<u>Viewfield Building</u> <ul style="list-style-type: none"> ◦ BJ to ask Yvonne Cotter to contact MJG regarding the issue with funding. ◦ MJG to arrange a meeting with the Museum Board in the new year. ◦ FM to attend the February WBM to provide a further update on funding and proposals. 	<p style="text-align: center;">BJ</p> <p style="text-align: center;">MJG MJG/LS</p>	
<u>Access Platform</u> <ul style="list-style-type: none"> ◦ MJG to liaise with Seamus and FM and arrange an on-site meeting to discuss taking forward option 2. ◦ Further update to be provided to Members following the on-site meeting. 	<p style="text-align: center;">MJG</p> <p style="text-align: center;">MJG</p>	
<u>Finance Office</u> <ul style="list-style-type: none"> ◦ Members views are to explore interest and market both the old Social Work and Finance buildings. 		
10.15am – Bob Ferenth and Mike Mitchell – Nairn Community & Arts Centre		
<ul style="list-style-type: none"> ◦ Members noted the update. ◦ MG to send BF/MM details of the fund that could help support the Community Centre while preparing their figures. ◦ MM to contact MJG if any more funding is required from the remaining balance of NCG funds. ◦ BF/MM to send the feasibility report to MJG. ◦ MM and BF to attend the February WBM to further update Members – BF to attend via Teams. ◦ MM to catch up with MJG, prior to 21st December. 	<p style="text-align: center;">MG</p> <p style="text-align: center;">MM</p> <p style="text-align: center;">BF/MM MJG/LS</p> <p style="text-align: center;">MM/MJG</p>	
10.45am – Steven Grant and Craig Irvine – Roads Maintenance Budget		
<ul style="list-style-type: none"> ◦ SG to circulate the budget report to Members. ◦ Members to advise SG of any comments relating to the report. ◦ MG to send SG details of the issue on Seabank Road. SG to look into the issue. 	<p style="text-align: center;">SG</p> <p style="text-align: center;">Members MG / SG</p>	

<ul style="list-style-type: none"> ◦ LF raised the issue of the pavement dipping outside Rosebank School gates next to the A96. SG to liaise with Amey regarding this. ◦ BJ to send SG a photo of the pothole that needs to be repaired. SG to look at the issue. 	SG BJ / SG	
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No.	Action Required	Action by	Status
1	Welcome and Apologies		
	◦ Noted as above.	-	-
2	Matters Arising		
	◦ MJG advised that further clarification is being sought regarding the signage.	MJG	Pending
	◦ BJ requested the wording be amended to “Members views” for the Delnies Servitude item.	LS	Complete
	◦ BJ requested her comments regarding flood risk be added to the action note.	LS	Complete
3	Ward Business		
	<u>2025 meeting dates</u>		
	◦ PO requested the 29 th October date be rescheduled.		
	◦ LS to re-circulate amended date for consideration.	LS	Pending
4	Nairn Common Good		
	<u>Lettings Framework</u>		
	◦ Members noted the update.		
	◦ Reviewed framework will be put to the next Area Committee for consideration.	AG	Pending
	<u>Hardship Fund</u>		
	◦ Members noted the update.	-	-
	◦ MJG to seek clarification on the governance of common good funds being allocated out with the Royal Burgh area, prior to a consultation being started.	MJG	Pending
	◦ MJG to circulate a briefing note to Members.	MJG	Pending
	<u>Harbour Street temporary PC</u>		
	◦ Members noted the update.		
	◦ MJG to circulate the link and details for the temporary unit to Members.	-	-
	◦ Following discussions, Members views are to look into alternatives for the temporary PC.	MJG	Pending
	<u>Stables</u>		
	◦ Members noted the update.		
5	Funding Applications		
	◦ Noted		
6	AOCB		

	<u>Nairn Service Point</u> ° MJG to liaise with Stirling Mackellar to find out when the opening hours will be extended.	MJG	Pending
	<u>Showmen's Guild</u> ° Showmen's Guild to be invited to meet to discuss the future arrangements for the Nairn Highland Games.	MJG/LS	Pending
7	Date of next meeting - tbc		