

## NAIRN WARD BUSINESS MEETING

### ACTION NOTE FROM THE MEETING HELD ON: Wednesday 13<sup>th</sup> March 2024 at 9.30am, in the Chamber, Nairn Court House and online via Teams.

**PRESENT:** Cllr. Laurie Fraser (LF), Cllr. Michael Green (MGG), Cllr. Barbara Jarvie (BJ), Cllr. Paul Oldham (PO), Mark Greig - Community Development Manager (MJG), Ali Garrow - Project Officer (AG) and Lynne Staines - Business Support (LS).

**IN ATTENDANCE:** Fiona Shearer – Area Education & Learning Manager, Fiona Jamieson – Collaborative Lead Officer, Lisa Campbell – Head Teacher, Matt Johnstone – Principal Estates Surveyor, Simon Noble and Matthew Withey – Green Hive

ITEM	SUBJECT	ACTION AGREED	LEAD
<b>1.0</b>	<b>Matters Arising</b>		
1.1	Approval of 21.02.24 action note	<ul style="list-style-type: none"> <li>◦ BJ requested the AOCB Harbour Parking item be amended to <i>“BJ to advise that a Highland wide review of TRO’s is being carried out and this matter will be picked up during this”</i>.</li> </ul>	<b>LS</b>
<b>2.0</b>	<b>Nairn Ward Business</b>		
2.1	Community Support and Engagement Team – New Structure and Ways of Working <ul style="list-style-type: none"> <li>◦ Frequency of meetings</li> </ul>	<ul style="list-style-type: none"> <li>◦ Members noted the update from MJG and the schedule for the Area Business meetings going forward.</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>◦ At Members request - Any Services due to attend an Area Committee meeting must be scheduled to attend the Service Area meeting prior to the Committee to brief Members.</li> </ul>	
2.2	Nairn Service Point access hours	<p><b>Action</b></p> <ul style="list-style-type: none"> <li>◦ Jane Ross, Customer Service Delivery Manager, to attend future Service Led meeting to discuss staffing, opening hours and appointments.</li> <li>◦ MJG to find out if Social Security Scotland still come to Nairn and how often.</li> </ul>	<b>MJG/LS</b> <b>MJG</b>
2.3	Nairn Access Panel <ul style="list-style-type: none"> <li>◦ Liaison group and A96 issues</li> </ul>	<ul style="list-style-type: none"> <li>◦ Members fully support the Access Panel but involvement with the liaison meetings is not needed.</li> </ul>	
<b>3.0</b>	<b>Nairnshire Area Committee – agenda planning</b>		
3.1	Next Meeting	<ul style="list-style-type: none"> <li>◦ Next meeting scheduled for 13<sup>th</sup> May.</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>◦ MJG to obtain the list of agenda items and attendees from Committee Services and feedback to Members.</li> </ul>	<b>MJG</b>
<b>4.0</b>	<b>Nairn Common Good</b>		

4.1	Common Good land – let applications	<ul style="list-style-type: none"> <li>None pending</li> </ul>	
4.2	NCG General	<ul style="list-style-type: none"> <li>Members noted the updates provided by AG.</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>MGG to arrange a meeting with Steven Manders, AG and MJG to link in a Youth Representative for the Engagement Group meetings.</li> </ul>	<b>MGG</b>
<b>5.0</b>	<b>Discretionary Applications</b>		
5.1	Discretionary Budgets 23/24:	<ul style="list-style-type: none"> <li>Members noted that all discretionary budgets are now fully allocated.</li> </ul>	
<b>6.0</b>	<b>AOCB</b>		
6.1	<ul style="list-style-type: none"> <li>Locality Group meeting minutes</li> </ul>	<ul style="list-style-type: none"> <li>Noted.</li> <li>LS to continue to circulate the minutes when received.</li> </ul>	<b>LS</b>
	<ul style="list-style-type: none"> <li>Vaccination letter</li> </ul>	<ul style="list-style-type: none"> <li>MGG to circulate the draft letter to Members for comments before finalising.</li> <li>MG to send LS the final letter and hard copies to be posted out.</li> </ul>	<b>MGG LS</b>
	<ul style="list-style-type: none"> <li>Men’s Shed</li> </ul>	<ul style="list-style-type: none"> <li>MGG has had no response.</li> <li>AG to take forward.</li> </ul>	<b>AG</b>
	<ul style="list-style-type: none"> <li>Street Cleaning</li> </ul>	<ul style="list-style-type: none"> <li>MJG to find out if the scarab machine will still be purchased, as per the commitment made by John Reid.</li> </ul>	<b>MJG</b>
	<ul style="list-style-type: none"> <li>Invitation to Pay / Splash Pad</li> </ul>	<ul style="list-style-type: none"> <li>Members in agreement to request an amendment to the Nairn Area Committee minutes at Full Council. The minutes should state “the invitation to pay scheme for the NCGF Links amenity facilities was welcomed”.</li> </ul>	<b>Members</b>
	<ul style="list-style-type: none"> <li>Graffiti</li> </ul>	<ul style="list-style-type: none"> <li>MJG and AG to look into a graffiti street art scheme as an alternative to repainting the affected areas.</li> </ul>	<b>MJG/AG</b>
	<ul style="list-style-type: none"> <li>Butterflies / East Beach dunes</li> </ul>	<ul style="list-style-type: none"> <li>AG to contact Tom Prescott to advise that the NCG is the landowner and should have given permission for the works to be undertaken.</li> </ul>	<b>AG</b>
<b>7.0</b>	<b>Date of next meeting</b>	Core meeting - Wednesday 10 <sup>th</sup> April 2024	

**9.30am – Fiona Shearer (FS), Fiona Jamieson (FJ) and Lisa Campbell (LC) – Rosebank Primary**

- Members noted the discussion with FS, FJ and LC.

**Action**

- FS to circulate the links and details for recent reports to Members.

**10.00am – Matt Johnstone (MJ) – Sun Dancer Restaurant**

- Members noted the discussion with MJ.
- Members raised no objections to granting the new sub-lease.

**Action**

- MJ to progress with Sun Dancer sub-lease.
- MJ to bring recommendations for the Sports Club rent review to Area Committee.
- MJG to seek guidance on whether the Sports Club item should be a pink paper for Committee.

**11.00 – Simon Noble (SN) and Matthew Withey (MW) – Green Hive**

- Members noted the update from SN and MW.