

NAIRN WARD BUSINESS MEETING

ACTION NOTE FROM THE MEETING HELD ON: Wednesday 6th December 2023 at 9.30am, in the Chamber, Nairn Court House and online via Teams.

PRESENT: Cllr. Laurie Fraser (LF), Cllr. Michael Green (MG), Cllr. Barbara Jarvie (BJ), Cllr. Paul Oldham (PO), Lewis Hannah – Ward Manager (LH) and Lynne Staines – Business Support (LS).

IN ATTENDANCE: Sandra MacLennan – Housing Manager, Lee Marchi – Principal Housing Officer, Fiona Shearer – Area Education and Learning Manager, Peter Wallace – Project Co-ordinator and John Beaton - Architect.

APOLOGIES: n/a

ITEM	SUBJECT	ACTION AGREED	LEAD
1.0	Matters Arising		
1.1	Approval of 01.11.23 action note	Action <ul style="list-style-type: none"> ◦ BJ requested an addition to the 11.30am item - “BJ asked DS to look at the play provision in the Tradespark and Moss-side areas”. ◦ Action note to be amended and recirculated. 	LS LS
2.0	Nairn Ward Business		
2.1	CCTV	Action <ul style="list-style-type: none"> ◦ LH to liaise with Robin Pope and John Allan to have the Links CCTV linked in with the town system. ◦ LH to liaise with Matt Johnstone regarding the Strathnairn Café. ◦ LF requested for the old CCTV brackets to be removed from the Seaman's Hall building. ◦ Robin Pope and John Allan to attend the January WBM to update Members on the system. 	LH LH LH LS
2.2	Bandstand / Dr Grigor lighting update	<ul style="list-style-type: none"> ◦ Quotes have been requested for new uplighters at both locations. Action <ul style="list-style-type: none"> ◦ LF requested a key for the new electricity columns at the Bandstand. 	LH
3.0	Nairnshire Committee Planning		
3.1	Discussion item	◦ Members noted the agenda items for the upcoming meeting.	
4.0	Nairn Common Good		

4.1	NCG Let charges review	<ul style="list-style-type: none"> Members noted the information provided by LH. The proposed let charges framework will go to a future Committee alongside the 2024/25 budget setting report for consideration. <p>Action</p> <ul style="list-style-type: none"> LH to circulate the draft document. LH to seek advice regarding CPI/RPI increases for indexing the proposed let charges. LH to follow up with Licensing regarding the trader's exclusion zone. 	LH LH LH
5.0	Funding Applications		
5.1	<u>Ward Discretionary Fund 2023 – 2024</u>		
	New application: <ul style="list-style-type: none"> Millbank Primary Parent Council 	<ul style="list-style-type: none"> Following discussion with Members and FS, LH agreed the allocation of a contribution of £1,000, subject to formal application processes, for all Ward 18 primary schools – for the purchase of non-core reading or education material. The Ward Manager approved the application in respect of Millbank PS and awarded a WDF contribution of £1,000. <p>Action</p> <ul style="list-style-type: none"> LH to liaise with FS. 	LH
6.0	AOCB		
6.1	<ul style="list-style-type: none"> Nairn Museum 	<p>Action</p> <ul style="list-style-type: none"> Finlay MacDonald and Neil McDougall to be invited to attend the January WBM to update Members on the report findings. 	LH/LS
7.0	Date of next meeting	Wednesday 17 th January 2024	

9.30am – Sandra MacLennan (SM) and Lee Marchi (LM) – Garage sites update & Maclean Court guest room			
<ul style="list-style-type: none"> Members noted the information provided by SM. <p>Action</p> <ul style="list-style-type: none"> SM to relay the reasons for closing the guest room back to the resident's group, so the residents at Maclean Court can be informed. 			

10.00am – Fiona Shearer (FS) – Education			
<ul style="list-style-type: none"> Members content with the proposals suggested by FS. <p>Action</p> <ul style="list-style-type: none"> FS to circulate reports to Members when received. 			