

NAIRN WARD BUSINESS MEETING

ACTION NOTE FROM THE MEETING HELD ON: Thursday 5th October 2023 at 9.30am, online via Teams and in the Chamber, Nairn Court House.

PRESENT: Cllr. Laurie Fraser (LF), Cllr. Michael Green (MG), Cllr. Barbara Jarvie (BJ), Cllr. Paul Oldham (PO), Lewis Hannah – Ward Manager (LH), Alastair Garrow – NCGF Project Officer (AG) and Lynne Staines – Business Support (LS).

IN ATTENDANCE: Tony Usher – Harbours Manager, Lee Marchi – Principal Housing Officer, Fiona Hepburn – Community Regeneration Project Officer, Fiona Cameron – Programme Manager.

APOLOGIES: n/a

ITEM	SUBJECT	ACTION AGREED	LEAD
1.0	Matters Arising		
1.1	Approval of 07.09.23 action note	<ul style="list-style-type: none"> ◦ No comments/amendments raised. 	
2.0	Nairn Area Business		
2.1	Community Council Elections update	<ul style="list-style-type: none"> ◦ Members noted the update from LH. <p>Action</p> <ul style="list-style-type: none"> ◦ LH to circulate the inaugural meeting agenda and guidance to Members. ◦ LH to contact the formed CC's after the 10th October withdrawal deadline to advise of the requirement to hold inaugural meetings and arrange the dates. ◦ Inaugural meetings - BJ to chair Nairn River CC and MG to chair Auldearn CC. 	<p>LH</p> <p>LH</p>
2.2	Proposed Fireworks event at Nairn Links	<ul style="list-style-type: none"> ◦ Members noted the information provided on the proposed event. ◦ Members confirmed they are supportive of the event in principle but agree that CG let charges must be applied for the use of the CG land and the EMP outstanding actions must be addressed and resolved. <p>Action</p> <ul style="list-style-type: none"> ◦ LH to update Members in due course. 	LH
2.3	Feasibility Studies updates	<ul style="list-style-type: none"> ◦ Members noted the updates from LH. <p>Action</p> <ul style="list-style-type: none"> ◦ Harbour Street designs and costings to be taken to future committee once received. 	LH
3.0	Nairnshire Committee Planning		
3.1	As per current draft agenda items - for discussion	<ul style="list-style-type: none"> ◦ Noted <p>Action</p>	

		<ul style="list-style-type: none"> ◦ MG requested a Harbour Street project update to be added to the agenda if available. ◦ MG to collate any Members 'good news' items for Committee. 	LH MG
3.2	Pending agenda items	Action <ul style="list-style-type: none"> ◦ Revised short term lets charging framework to be taken to a future committee for consideration, once drafted. ◦ NCG Engagement Group draft Term of Reference to be taken to the October committee. 	LH/AG
4.0	Nairn Common Good		
4.1	Links Putting Green Phase 3 development proposals	<ul style="list-style-type: none"> ◦ Noted Action <ul style="list-style-type: none"> ◦ LH, AG and Members to look at in more detail during the scheduled walkabout. 	All
4.2	Common Good land – let applications	<ul style="list-style-type: none"> ◦ None pending. 	
5.0	Funding Applications		
5.1	<u>Ward Discretionary Fund 2023 – 2024</u>		
	New application: <ul style="list-style-type: none"> ◦ Auldearn FC 	<ul style="list-style-type: none"> ◦ Following discussion with Members LH rejected the application and committed to have a feedback discussion with the applicant regarding project funding. Action <ul style="list-style-type: none"> ◦ Application rejected. ◦ LH provide the applicant with feedback. 	LH/LS
6.0	AOCB		
6.1	◦ Vaccinations data	Action <ul style="list-style-type: none"> ◦ MG to draft a letter to Public Health and discuss with LH & Members in due course. 	MG
6.2	◦ Beach Access Platform	Action <ul style="list-style-type: none"> ◦ Members asked to be invited to future site meetings regarding the project, LH to arrange with the project team. 	LH
6.3	◦ War Memorial Lights	Action <ul style="list-style-type: none"> ◦ LH to seek update from the lighting team. 	LH
7.0	Date of next meeting	Thursday 1 st November 2023	

9.30am – Tony Usher (TU) - Harbour options appraisal

- Members noted the information provided by TU.

Action

- TU to ensure Community Council consultation is carried out in due course.

10.00am – Lee Marchi (LM) - Rate Your Estate Action Plan

- Members noted the updates provided by LM.

Action

- LM to circulate the action plan update and Members to raise any questions they have once they have viewed the plan.
- LM to liaise with Sandra MacLennan regarding the governance around the rate your estate scheme.
- LM & Area Housing Manager to update Members on the current position of visiting rooms in Sheltered Housing.

10.30am – Fiona Hepburn (FH) and Fiona Cameron (FC) – Community Regeneration Fund EOI's

- Nairnshire has an available CRF budget allocation for 2023/ 24 of £16,093.53.
- The £16,093.53 allocation is from UK Shared Prosperity Funding which consists of:
 - £11,858.97 for capital projects
 - £4,234.56 for revenue projects
- 3 Expressions of Interest were considered with an overall grant request of £25,000. The following RAG ratings were agreed:
 - Green: full application welcomed
CRF 2146 NICE - TeamHamish Nairn Links Regeneration Phase 2
 - Amber: full application welcomed although queries to be addressed
CRF 2279 Nairn BID - Nairn Heritage Trail
 - Red: a full application is not sought at this time – applicant feedback will be provided by CRF Team
CRF 2167 Nairn Beach Wheelchairs Group - Beach Wheelchairs
- Applicants will be advised from w/c 9th October. Full applications to be considered at Area Committee in 2024.