

## NAIRN WARD BUSINESS MEETING

### ACTION NOTE FROM THE MEETING HELD ON: Wednesday 2<sup>nd</sup> August 2023 at 9.30am, in the Chamber, Nairn Court House.

**PRESENT:** Cllr. Laurie Fraser (LF), Cllr. Michael Green (MG), Cllr. Barbara Jarvie (BJ), Cllr. Paul Oldham (PO), Lewis Hannah – Ward Manager (LH) and Lynne Staines – Business Support (LS).

**IN ATTENDANCE:** George Asher – Lord Lieutenant, Scott Gordon - Vice-Lord Lieutenant, Colin Watson – Amey Network Manager, Fiona Shearer – Area Education & Learning Manager, Sandra MacLennan – Housing Manager, Emma Calder – Property Manager and Elijah Mushaniga – NHS Vaccinations Service Manager.

**APOLOGIES:** Lee Marchi – Principal Housing Officer and Louise Sanderson – Project Manager

ITEM	SUBJECT	ACTION AGREED	LEAD
<b>1.0</b>	<b>Matters Arising</b>		
1.1	Approval of 07.06.23 action note	◦ No comments/amendments raised.	
<b>2.0</b>	<b>Nairn Area Business</b>		
2.1	Nairnshire Partnership update (s/i)	<b>Action</b> ◦ Newly appointed chair to be invited to attend the September WBM.	<b>LH / LS</b>
2.2	Community Council Elections	<b>Action</b> ◦ LH to circulate the elections timetable to Members.	<b>LH</b>
<b>3.0</b>	<b>Nairnshire Committee Planning</b>		
3.1	For discussion	◦ PBIP capital funding report will be added to the agenda for the next meeting.	
<b>4.0</b>	<b>Nairn Common Good</b>		
4.1	◦ Nairn Feasibility Studies update	◦ Members noted the update provided by LH. <b>Action</b> ◦ Further updates to follow.	<b>LH</b>
4.2	Common Good land – let applications ◦ Wheels of Nairn	◦ Following discussion with Members, LH approved the let applications. <b>Action</b> ◦ Meeting to be arranged with Nairn BID early in the new year to discuss and evaluate the event plans going forward involving the NCGF Project Officer once in post.	<b>LH / LS</b>

<b>5.0</b>	<b>Funding Applications</b>		
5.1	Ward Discretionary Fund – new paperwork	◦ Members noted the new paperwork.	
5.2	<u>Ward Discretionary Fund 2023 – 2024</u>		
	◦ Ustigate Ltd – Splash Pad deep clean	◦ Members noted the costs for the deep clean.	
<b>6.0</b>	<b>AOCB</b>		
6.1	◦ Viewfield House	◦ LH to meet with the Property Team to discuss the next steps for the building repairs.	<b>LH</b>
6.2	◦ Community Newspaper	◦ MG advised a steering group had been set up to take forward the proposals for a new Community Newspaper. ◦ MG to update in due course.	<b>MG</b>
6.3	◦ Street Cleaning	◦ BJ raised the issue of the street cleaning condition of the High Street, Castle Square and Academy Square.  <b>Action</b> ◦ LH to contact John Reid in the Waste Team.	<b>LH</b>
<b>7.0</b>	<b>Date of next meeting</b>	Thursday 7 <sup>th</sup> September 2023	

### **9.30am – George Asher (GA) & Scott Gordon (SG) – Nairnshire Community Awards & Coronation Tree**

#### Coronation Tree

- Members very supportive of the proposals for the Coronation Tree.

#### **Action**

- GA and SG to liaise with Amenities regarding a suitable location for the tree.
- CC's to be notified of the proposals once a suitable location has been decided.

#### Community Awards

- Members supportive of GA and SG running another community awards, in a similar way as the first using the Court House Chamber as a venue for the ceremony.

#### **Action**

- GA and SG to set out full proposals and liaise with LH.

**10.00am – Colin Watson (CW) – Amey Liaison**

- Members noted the update provided by CW.
- CW confirmed that all issues raised at the recent Access Panel meeting were being looked into.

**Action**

- CW to highlight the issues raised regarding the East Auldearn junction – with cars slowing to turn left into Auldearn (when travelling west) and cars turning right into Auldearn (when travelling east).
- CW to arrange for the collapsed path at St Ninian Road to be checked.
- LH to introduce CW to Enscape in respect of the Waste Feasibility Study.

**10.30am – Fiona Shearer (FS) – Education update**

- Members note the update provided by FS.

**Action**

- FS to arrange for the recent Nairn Academy structural survey report to be circulated to Members.

**11.00am – Sandra MacLennan (SM) – Garage sites update**

- Members noted the update provided by SM.

**Action**

- SM to request further detailed information on the sites listed and will report back at a future WBM.

**11.30am – Emma Calder (EC) – Provost Room proposed plans**

- Members noted the update provided by EC.

**Action**

- EC to take forward the suggestions for the Anteroom and removing the Chamber bench. EC to liaise with the Maintenance Officer regarding costs and re-work the plans.
- EC to report back in due course.

**12pm – Elijah Mushaniga (EM) – Vaccinations update**

- Members noted the update provided by EM

**Action**

- EM to provide more detailed, historical data for comparison purposes. Members requested that this go back a number of years to show statistical trends re vaccination uptake.