

NAIRN WARD BUSINESS MEETING

ACTION NOTE FROM THE MEETING HELD ON: Wednesday 7th June 2023 at 9.30am, in the Chamber, Nairn Court House.

PRESENT: Cllr. Laurie Fraser (LF), Cllr. Michael Green (MG), Cllr. Barbara Jarvie (BJ), Cllr. Paul Oldham (PO), Lewis Hannah – Ward Manager (LH) and Lynne Staines – Business Support (LS).

IN ATTENDANCE: Elijah Mushaniga – NHS Vaccinations Service Manager, Fiona Cameron – Programme Manager, Fiona Hepburn – Community Regeneration Project Officer, Louise Sanderson – Project Manager and Emma Calder – Property Manager.

APOLOGIES: Fiona Shearer.

ITEM	SUBJECT	ACTION AGREED	LEAD
1.0	Matters Arising		
1.1	Approval of 10.05.23 action note	<ul style="list-style-type: none"> ◦ No comments/amendments raised. 	
2.0	Nairn Area Business		
2.1	Nairnshire Partnership update (s/i)	<p>Action</p> <ul style="list-style-type: none"> ◦ LH to provide the Places & Spaces sub-group members an update on the NCGF place based projects. ◦ Sub-group membership composition to be sent to Members for awareness. 	LH LS
2.2	Ward Manager update	<ul style="list-style-type: none"> ◦ No further items to raise – all as per agenda. 	
2.3	Police Matters – antisocial behaviour	<p>Action</p> <ul style="list-style-type: none"> ◦ Insp. Craig Johnstone to be invited to attend the August WBM, for discussion in relation to ongoing W18 policing matters 	LS
3.0	Nairnshire Committee Planning		
3.1	For discussion	<ul style="list-style-type: none"> ◦ Following discussions with Members, LH to add a “good news” standing item at the start of the NAC agenda. ◦ NCGF Feasibility Studies outcomes will be added to the NAC agendas in due course. 	
4.0	Nairn Common Good		
4.1	Feasibility Studies <ul style="list-style-type: none"> ◦ Sandown Lands 	<ul style="list-style-type: none"> ◦ Members noted the update. 	
	<ul style="list-style-type: none"> ◦ Nairn Waste – Reuse, 	<ul style="list-style-type: none"> ◦ Members noted the update. <p>Action</p>	

	Repurpose, Recycle	<ul style="list-style-type: none"> ◦ LH to request for the site meeting be re-scheduled to a later date. 	LH
	◦ Harbour Street site - update	Action <ul style="list-style-type: none"> ◦ LH to chase the Project Team for an update. 	LH
4.2	Nairn Common Good Fund Engagement Group proposals	<ul style="list-style-type: none"> ◦ Members noted the update. ◦ Members views are that all 4 local Members should be included with the group, to ensure Member representation at the meetings. 	
4.3	Invitation to pay parking schemes and signage	Action <ul style="list-style-type: none"> ◦ Meeting to be arranged with Shane Manning to discuss parking enforcement management and that all local work should be aligned with similar work taking place across Highland. 	LH/LS
4.4	Common Good land – let applications ◦ Wheels of Nairn 2023	Action <ul style="list-style-type: none"> ◦ LH to meet with Nairn BID to discuss the arrangements for the event, prior to the let application being considered. 	LS
	◦ NRCC – Let of Bandstand for NHG	<ul style="list-style-type: none"> ◦ Following discussion with Members, LH approved the application. ◦ LH confirmed that given NICE and the CC’s are working in partnership with the Council on the Place Plan and this stall is part of the Place Plan community engagement and he is content to waive the let fee on that basis. Action <ul style="list-style-type: none"> ◦ Let confirmation to be issued. 	LH/LS
5.0	Funding Applications		
5.1	Current Balances	<ul style="list-style-type: none"> ◦ Members noted the current balances. 	
5.2	<u>Ward Discretionary Fund 2023 – 2024</u>		
	◦ Highland Rugby Club – U16 Rigby final (multi-ward)	<ul style="list-style-type: none"> ◦ Following discussion with Members, LH rejected the application. Action <ul style="list-style-type: none"> ◦ Applicant to be notified 	LS
	◦ NICE - A Local Place Plan for Nairn	<ul style="list-style-type: none"> ◦ Following discussion with Members, LH rejected the application. Action <ul style="list-style-type: none"> ◦ Applicant to be notified. 	LS
6.0	Pending Ward Business		
	<ul style="list-style-type: none"> ◦ Amey Liaison ◦ PDU 	<ul style="list-style-type: none"> ◦ Noted 	

7.0	AOCB		
7.1	<ul style="list-style-type: none"> ◦ Beach Access Platform 	<ul style="list-style-type: none"> ◦ Engineers are awaiting the 'As Built' drawings from the contractor. <p>Action</p> <ul style="list-style-type: none"> ◦ LH to provide an update at the next NAP. 	LH
7.2	<ul style="list-style-type: none"> ◦ Viewfield House (PO) 	<p>Action</p> <ul style="list-style-type: none"> ◦ LH to contact the Property Team in relation to the building condition survey. 	LH
7.3	<ul style="list-style-type: none"> ◦ Grant Street Yard 	<p>Action</p> <ul style="list-style-type: none"> ◦ LH to confirm the Governance route for CATs which relate to NCGF assets in relation to the CAT Board and the Nairnshire Area Committee. 	LH
8.0	Date of next meeting	Wednesday 2 nd August 2023	

10.00am – Elijah Mushaninga (EM), Vaccination programme in Nairnshire

- Members noted the information provided by EM.
- Action**
- EM to attend the August WBM to further discuss the vaccinations information .
 - EM to collate and circulate data relating to local vaccinations, prior to the August WBM.

11.15am – Fiona Cameron (FC) and Fiona Hepburn (FH), Community Regeneration Fund

- Members noted the update from FC and FH.
- Action**
- FC/FH to circulate the CLLD funding link to LH and Members.
 - Members to forward the link to any groups they think would fit with the fund.
 - Members further discussed the PBIP funding and asked that a report be taken to the Nairnshire Area Committee in relation to PBIP ward allocation and the Harbour Street PC project.

12.00pm – Louise Sanderson (LSa) and Emma Calder (EC), Provost Room proposed plans

- Members noted the update from LSa and EC.
- Initial thoughts on the benefits of the proposals:
 - Additional Footfall in town centre
 - Health & wellbeing of staff
 - Protecting the building for staff, retaining it as a staff hub

Action

- Members to send LSa/EC any further thoughts on the benefits of the proposals, so these can be included in the business case.
- LSa and EC to attend the August WBM to present the draft plans and further discuss.