

NAIRN WARD BUSINESS MEETING

ACTION NOTE FROM THE MEETING HELD ON: Wednesday 10th May 2023 at 9.30am, in the Chamber, Nairn Court House.

PRESENT: Cllr. Laurie Fraser (LF), Cllr. Michael Green (MG), Cllr. Barbara Jarvie (BJ), Cllr. Paul Oldham (PO), Lewis Hannah – Ward Manager (LH) and Lynne Staines – Business Support (LS).

IN ATTENDANCE: Sandra MacLennan – Housing Manager, James Turner - HIE Development Manager, Lucy Harding – Nairn BID Manager and Mike Mitchell – Nairn BID Treasurer.

APOLOGIES: James Gibb – HIE.

ITEM	SUBJECT	ACTION AGREED	LEAD
1.0	Matters Arising		
1.1	Approval of 05.04.23 action note	◦ No comments/amendments raised. Action note approved.	
2.0	Nairn Area Business		
2.1	Nairnshire Partnership update (s/i)	◦ LH advised that once the new Chair has been appointed, they will be invited to attend a WBM.	
3.0	Nairnshire Committee Planning		
3.1	As per draft agenda	◦ Ardersier Port Road – LH advised this Committee item remains deferred.	
4.0	Nairn Common Good		
4.1	General update	◦ LH advised the demolition of the old Links store will commence w/c 12 th June. The area will be fenced off with appropriate signage.	
4.2	Common Good land – let applications ◦ Nairn Academy Sponsored Walk	◦ Following discussion with Members, LH approved the application. Action ◦ Applicant to be notified.	LS
	◦ Nairn Highland Games – traders stance allocations	◦ Following discussion with Members, LH approved the stance allocations. ◦ Waiting list to remain as is and continue in operation should any stances become available. Action ◦ Charging structure to be reviewed and a paper prepared for a future NAC.	LH/LS
5.0	Funding Applications		

5.1	<u>Ward Discretionary Budget 2023 - 2024</u>		
	Previous action note - Nairn Games Committee	<ul style="list-style-type: none"> Noted that the approved funding had been paid from the WDF, not the NCGF events budget. Action <ul style="list-style-type: none"> Request to be raised with the accounting team for the budget codes to be corrected. LH to note this at the NAC. 	LS LH
	Nairn Games Committee – Massed Pipe Bands 2023	<ul style="list-style-type: none"> Following discussion with the Members, LH approved an additional £1,500 funding from the NCGF events budget. Action <ul style="list-style-type: none"> Applicant to be notified and a breakdown of all other costs being supported by the NCGF to be listed for the Games Committee. 	LH/LS
	<u>New applications:</u> <ul style="list-style-type: none"> Nairn Book & Arts Festival - 2023 	<ul style="list-style-type: none"> Following discussion with the Members, LH approved the application. £2,000 funding to be allocated from the NCGF events budget. Action <ul style="list-style-type: none"> Applicant to be notified and funding processed. 	LS
5.2	<u>Place Based Investment Funding</u>		
	<ul style="list-style-type: none"> Nairn BID – Brae Feasibility Study revised application 	<ul style="list-style-type: none"> Following discussion with the Members, LH approved the application . Action <ul style="list-style-type: none"> Applicant to be notified and funding processed. 	LS
6.0	AOCB		
6.1	<ul style="list-style-type: none"> Help for Heroes benches 	<ul style="list-style-type: none"> LF raised the suggestion of these benches being installed at the War Memorial. This could be an alternative option to memorial benches at the seafront. Action <ul style="list-style-type: none"> LH to liaise with colleagues and report back to Members. Help for Heroes bench programme to be looked into as an option for adding to the list of HC memorial benches. 	LH LH/LS
6.2	<ul style="list-style-type: none"> Developer Contributions 	<ul style="list-style-type: none"> MG advised contributions were ringfenced until 2036. Action <ul style="list-style-type: none"> MG to report back with further details and clarification. 	MG
6.3	<ul style="list-style-type: none"> HLH Links Agreement 	Action <ul style="list-style-type: none"> LH to obtain a copy of the agreement from Brian Porter and forward to MG. 	LH

6.4	◦ Nairn Court House Flags	◦ LH advised that Building Maintenance Officers are looking into an alternative system for changing the flags.	
6.5	◦ Viewfield House	Action ◦ LH to chase the building survey report.	LH
6.6	◦ RSPB	Action ◦ LH/BJ to chase a response.	LH/BJ
6.7	◦ Grant Street Yard	Action ◦ Site meeting to be arranged with the group who have submitted CAT Expression of Interest. ◦ Matt Johnstone to be included with meeting.	LH/LS
6.8	◦ Defibrillators	◦ Members raised their concerns regarding some defibrillators locations not being listed on the defib finder website. ◦ LH advised that HC colleagues are currently working on mapping all defibrillator locations throughout the Highlands.	
6.9	◦ Nairn CAB	◦ Invitation received for a Ward 18 Member to be a guest speaker at the CAB AGM in October. ◦ BJ accepted the invitation. Action ◦ BJ to contact Gill MacLean and discuss the options for the speech.	BJ
7.0	Date of next meeting	Wednesday 7 th June 2023	

9.30am – James Turner (JT), HIE (as agreed with LH - attendance time changed at start of the meeting)	
◦ Members noted the update provided by JT.	
Action	
◦ MG to liaise with JT regarding Nairn Harbour.	
◦ JT to share information on the ‘products’ - resources to help entrepreneurs - that are available through HIE with LH and Members, so they can see what is available.	
◦ JT to liaise with Nairn BID regarding a DMO (Destination Management Organisation).	

10.50am – Sandra MacLennan (SM) – Housing garage sites

- Members noted the briefing provided by SM.
- SM advised the Housing Development Team are looking at garage sites and any potential for Housing development.

Action

- SM to ask the Housing Development Team to provide the report within the next few months.
- SM to attend the August WBM to provide an update.

11.30am – Lucy Harding (LHa) and Mike Mitchell (MM) - Nairn BID

- Members noted the update provide by LHa and MM.