

## NAIRN WARD BUSINESS MEETING

### ACTION NOTE FROM THE MEETING HELD ON: Wednesday 5<sup>th</sup> April 2023 at 9.30am, in the Chamber, Nairn Court House and via MS Teams.

**PRESENT:** Cllr. Laurie Fraser (LF), Cllr. Michael Green (MG), Cllr. Barbara Jarvie (BJ), Cllr. Paul Oldham (PO), Lewis Hannah – Ward Manager (LH) and Lorraine Farquharson – Business Support (LF).

**IN ATTENDANCE:** John MacLean (JM) – Bereavement Services Manager, Duncan Sharp (DS) - PDU Engineer, Neil Young (NY) - Transportation Officer,

**APOLOGIES:** Brendan Dougan (BD) - Project Officer (Active Travel)

ITEM	SUBJECT	ACTION AGREED	LEAD
<b>1.0</b>	<b>Matters Arising</b>		
1.1	Approval of 01.03.2023	<ul style="list-style-type: none"> <li>◦ NCGF to be added in. LH to send round again. PO asked that the following be added to the note under the McDermott's Memorial item:</li>   <li>It was also felt that this proposal would be a good item to take to the Common Good Fund Engagement Group once it has been established.</li> </ul>	<b>LH</b>
<b>2.0</b>	<b>Nairn Area Business</b>		
2.1	Nairnshire Partnership update	<p>The facilitated workshop session arranged by Highland &amp; Islands Enterprise took place last week to consider a Nairnshire Economic Development Forum.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>◦ LH to update members once next steps are confirmed from Scott Dalgarno HC and James Turner HIE in terms of these sessions and development of Nairnshire's Place Plan.</li> <li>◦ LH to invite the new NNCP Chair once in place to attend a WBM</li> </ul>	<b>LH</b>
2.2	Nairnshire Buses <ul style="list-style-type: none"> <li>◦ Service 20 bus route &amp; Review of bus services</li> </ul>	<p><b>Action</b></p> <ul style="list-style-type: none"> <li>◦ A review of bus timetabling involving the Community Councils, will be suggested to the Bus Transformation Project Board.</li> <li>◦ Cllr Green and Cllr Jarvie to have a separate discussion regarding W18 transport issues.</li> </ul>	<b>MG</b>  <b>MG/BJ</b>
2.3	Feasibility Studies Update <ul style="list-style-type: none"> <li>◦ Reuse Recycle Repurpose</li> <li>◦ Sandown Lands</li> </ul>	<p>Members noted the feasibility study updates provided by LH.</p> <p><u>Reuse Recycle Repurpose</u></p> <ul style="list-style-type: none"> <li>◦ Procurement is live on Public Contract Scotland (PCS), a media release will be issued once an award is made and the feasibility work is commissioned.</li> </ul> <p>Sandown Lands Community Food Growing</p>	

	<ul style="list-style-type: none"> <li>◦ Harbour Street toilet site</li> </ul>	<ul style="list-style-type: none"> <li>◦ Business case under development further updates to follow.</li> <li>◦ Prior Intention Notice has been placed on PCS</li> </ul> <p><u>Harbour Street toilet site</u></p> <ul style="list-style-type: none"> <li>◦ This work is being carried out internally by the HC Design &amp; Construction Team.</li> <li>◦ LH to seek update from that team on design options.</li> </ul> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>◦ LH to talk to the maintenance team to get the public toilet signs removed from the Harbour Street toilet site.</li> <li>◦ Sign to be put on the toilets showing where available toilets are located.</li> <li>◦ LH to invite Gary Smith to the next WBM to discuss the PDU remit and what projects they have been involved in in Nairn and what projects they might be involved in going forward.</li> </ul>	<p>LH</p> <p>LH</p> <p>LH</p>
<b>3.0</b>	<b>Nairnshire Committee Planning</b>		
3.1	For discussion	<p><b>Action</b></p> <ul style="list-style-type: none"> <li>◦ Item to be added for the McDermott's Ardersier Road.</li> </ul>	
<b>4.0</b>	<b>Nairn Common Good</b>		
4.1	NCGF Project Officer	<ul style="list-style-type: none"> <li>◦ The recruitment advert for the post goes live 18 April. The Common Good Fund Engagement Group work will commence once the post is filled.</li> </ul>	
4.2	Nairn Highland Games – update from meeting	<p>Members noted the update provided by LH</p> <ul style="list-style-type: none"> <li>◦ There will be a visit to the Balblair depot to look at all the equipment held in store, Lynne to arrange once back from leave.</li> <li>◦ Nairn Games Income &amp; Expenditure – LH advised that the Waste and Amenities costs associated with the Games at the Links will be paid from the approved Common Good Fund budget for 2023.</li> </ul>	
4.3	McDermott's proposal – update/consultation	<ul style="list-style-type: none"> <li>◦ A statutory consultation is required.</li> <li>◦ LH has arranged to meet with the McDermott's Group along with Sara Murdoch, Common Good Fund Officer to discuss the governance process and also update in terms of the role of the Common Good Fund Engagement Group (once set up) in this proposal.</li> </ul>	
4.4	Common Good land – lets applications	<p><u>Rat Race, Cost to Coast Event</u></p> <ul style="list-style-type: none"> <li>◦ Following discussion with Members the Ward Manager <b>Approved</b> the application.</li> </ul>	
<b>5.0</b>	<b>Funding Applications</b>		
5.1	<u>Ward Discretionary Budget 2023 - 2024</u>		

	◦ Opening Balance £16,000	<u>Nairn Games Committee – 2023 Massed Pipe Band</u> ◦ Following discussion with Members, LH <b>approved</b> a partial award of £1,000 towards the application from CGF Events budget.  <u>Green Hive – Trike Nairn</u> ◦ Following discussion with Members, LH <b>AGREED</b> to part fund the application £1,000 Comprising of the balance from the Covid fund (£737.16) and topped up from the WDB (262.84). The funding will be a contribution towards the project's start-up costs.	<b>LS</b>   <b>LS</b>
5.2	<u>Community Resilience Budget (Covid)</u>		
	◦ Balance c/f: £737.16	<b>Action</b> ◦ See above Green Hive – Trike Nairn application.	
5.3	<u>Place Based Investment Funding</u>		
	◦ Nairn BID – Brae Feasibility Study	<b>Action</b> ◦ Application is incomplete, LH to make contact with Nairn BID and bring a revised application to the next WBM.	<b>LH</b>
<b>6.0</b>	<b>AOCB</b>		
6.1	◦ Museum	<b>Action</b> ◦ LH to chase Finlay MacDonald for the building survey for Viewfield House.	<b>LH</b>
6.2	◦ Court House	<b>Action</b> ◦ LH to talk with Allan MacBean to ask the Maintenance Team to identify a flag raising solution which does not require the hiring of a cherry picker.	<b>LH</b>
<b>7.0</b>	<b>Date of next meeting</b>	Wednesday 10 <sup>th</sup> May 2023	

<b>9.30am – John Maclean (JM) – Nairn Cemeteries &amp; Burials</b>
Members noted the updated provided by JM on Nairn Cemeteries and Burials.  ◦ After discussion it was confirmed that the 2 trees in the old cemetery are to be kept and should not be removed.  <b>Action</b> ◦ JM to talk to legal to establish whether there were any conditions attached to the sale of the cemetery buildings. ◦ JM to look into solutions for the encroaching ivy on gravestones in Auldearn Graveyard. ◦ JM to make sure the CRM request in relation to the boundary chain-link fence is keep updated.

### **10.30am – Duncan Sharp (DS) – River Nairn Flood Prevention Study**

Members noted the update provided by DS on the River Nairn Flood Prevention Study.

#### **Action**

- DS to email today's Power Point presentation to Members.
- Flood risk assessment to come back next month.
- DS to feed back on the capital budget for small works.
- DS advised that once the flood risk assessment has been completed THC flood team will review it to identify any potentially options that could be developed, this could include adopting the informal flood defence on Harbour St, a more detailed option appraisal may be carried out at a later date.
- DS to be invited back to attend WBM once coastal assessment is ready.

### **12pm – Neil Young (NY) – Nairn BID Brae Feasibility Study & The Links Project**

Members noted the update provided by NY on the Nairn BID Brae Feasibility Study and the Links Project.

#### **Action**

- NY to provide Members with regular updates on the Braes.
- Cross Rail Link - Cllr PO to send pictures of the bridge discussed at the meeting to NY.
- NY to get costings for bridge.
- NY to explore the suggestion of an under pass.
- Once costings for the bridge are received NY to invited back to attend WBM with update.